

**Decision of the Ministry of Transport and Communications on Licences for
Roadworthiness Tests for Vehicles**
(202/1999; amendments up to 579/2003 included)

Section 1
Scope of application

- 1) This Decision applies to those carrying out roadworthiness testing of vehicles under a licence granted for this purpose (*licence for roadworthiness testing*).
- 2) In addition to vehicle testing centres this Decision applies to secondary places of business, unless otherwise provided below.

Section 2
Equipment for roadworthiness testing (579/2003)

- 1) A vehicle testing centre shall have at least the following equipment and apparatus:
 - a) a brake dynamometer;
 - b) a vehicle hoist equipped with a front lift or an access pit;
 - c) equipment for measuring the exhaust emissions of positive-ignition and compression ignition engines and a control equipment for on-board diagnostics (OBD) for exhaust emissions of positive-ignition engines of vehicles of categories M₁ or N₁;
 - d) testing equipment on a stand suitable for measuring the alignment of the headlights and their luminosity;
 - e) gauges required for checking air-pressure brakes as well as measuring equipment based on automatic data processing;
 - f) scales suitable for measuring axle or bogie mass;
 - g) a gauge for measuring the sound pressure level;
 - h) equipment for checking clearance;
 - i) a device for testing oscillation absorbers of passenger vehicles and light commercial vehicles;
 - j) other minor equipment and instruments required by the Vehicle Administration for properly carrying out roadworthiness tests.
- 2) In derogation from the provisions of subsection 1, a secondary place of business need not be equipped with the gauges and equipment referred to in paragraphs e and i.

Section 3
Quality assurance of roadworthiness testing

- 1) The standard of roadworthiness testing shall be indicated with a testing centre-specific and up-to-date quality manual.
- 2) The quality manual shall contain at least the following;
 - a) a description of roadworthiness testing;
 - b) a list of targets to be inspected during roadworthiness testing;

- c) a description of the work methods employed in roadworthiness testing;
- d) grounds for approving or failing a vehicle;
- e) a detailed plan for training the personnel of the vehicle testing centre who carry out roadworthiness tests;
- f) instructions on the handling of feed-back from vehicle testing centre customers;
- g) an account of the internal quality assurance system;
- h) a definition of the duties and areas of responsibility of the person responsible for roadworthiness testing in the vehicle testing centre, the persons carrying out the tests and the other personnel;
- i) an account of the system for ensuring the maintenance of the equipment used in roadworthiness tests and the reliability of the test results.

Section 4 *Data protection*

- 1) The premises and equipment used in roadworthiness testing shall be such that vehicles can be tested without endangering the confidentiality of any personal information.
- 2) The premises shall be arranged so that number plates, forms and documents can be stored securely and in every way appropriately.

Section 5

Entering data on roadworthiness tests in the vehicular and driver data register (1260/2002)

A vehicle testing centre shall enter the data relating to the roadworthiness test of a vehicle in the vehicular and driver data register quickly and reliably.

Section 6

Documents to be kept in a vehicle testing centre (1260/2002)

- 1) At least the following documents or copies thereof shall be kept and maintained in a vehicle testing centre:
 - a) the quality manual;
 - b) contracts on the rental of the premises and equipment used in roadworthiness tests as well as on the right to use them;
 - c) maintenance contracts for the equipment used in roadworthiness tests as well as maintenance and inspection records;
 - d) records of other statutory inspections;
 - e) certificates of the basic and refresher training of the personnel or copies thereof;
 - f) a list of serial numbers given;
 - g) documents relating to roadworthiness tests and inspection certificates;
 - h) a list of rectifications entered in the vehicular and driver data register;
 - i) a list of deviations in quality;
 - j) a list of roadworthiness tests carried out outside the vehicle testing centre.
- 2) Regarding the documents referred to in subsection 1(a–e), up-to-date documents or copies thereof shall be kept in the vehicle testing centre as well as the corresponding documents for the past three years. All documents relating to a periodic roadworthiness test of an individual vehicle shall be kept for a minimum of two years. Other documents referred to in paragraphs f, g and h shall be kept for fifteen years. However, the documents referred to in paragraphs i and j of the subsection shall, however, be kept for three years.

Section 7
Roadworthiness testing outside a vehicle testing centre

- 1) On conditions set by the Vehicle Administration, vehicles that cannot be tested in the actual vehicle testing centre due to measurements, masses or other properties derogating from the values generally permitted in road traffic or whose testing in the actual premises is otherwise inappropriate may be tested outside the premises of the vehicle testing centre.
- 2) In an exceptional case and on conditions set by it, the Vehicle Administration may allow vehicles to be tested in premises located outside the vehicle testing centre and approved by it if a large number of the vehicles, traffic safety, environmental factors or another corresponding reason makes it inappropriate to bring the vehicles for testing in the vehicle testing centre.
- 3) The premises and equipment used for the roadworthiness tests referred to in subsections 1 and 2 shall be suitable for the roadworthiness tests in question and the equipment used shall be appropriately maintained and inspected.

Section 8
Entry into force and transitional provisions (968/1999)

- 1) This Decision enters into force on 1 March 1999.
- 2) The Decision of the Ministry of Transport and Communications on Licences for Roadworthiness Testing and Registration of Vehicles of 20 December 1995 (1995/1604) is repealed by this Decision.
- 3) A vehicle testing centre shall be brought to comply with the requirements of this Decision no later than within three months from the entry into force of this Decision. However, a centre shall have the equipment referred to in section 2(1)(e) of this Decision by the beginning of 1 March 2000, the equipment referred to in paragraphs f and g by the beginning of 1 March 2002 and the equipment referred to in paragraphs d, h and i by the beginning of 1 March 2004.
- 4) In spite of the transitional provisions referred to above in subsection 3 the equipment of a vehicle testing centre shall comply with the requirements referred to in section 4 of the Decision repealed by subsection 2.

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The implementing provisions of Decision of 22 October 1999 (968/1999) read as follows:
This Decision enters into force on 8 November 1999.

The implementing provisions of Decree of 19 December 1999 (1260/2002) read as follows:
This Decree enters into force on 1 January 2003.

The implementing provisions of Decree of 18 June 2003 (579/2003) read as follows:
This Decree enters into force on 1 January 2004.